

## **FHS Booster Club Meeting Minutes December 13, 2010**

Meeting was called to order at 6:02 P.M.

**People in Attendance:** Becky Champlin, Amy Schiers, Alison Vincent, Mike Schiers, Anne Wellman, Marty Dewey, Stephanie Bragalone, Garrett Bragalone, Randy Erwin, Susie Bessler, Christine Entrekin, and Tammy Charlton.

**Secretary Report:** Read by Amy Schiers with one change needed to be made to last month's report. The change occurring was to strike out "We showed that we had a \$400.00 profit from last year during tailgate." under the concessions report. Motion to accept the minutes with this one change made by Alison Vincent, seconded by Anne Wellman. Vote was unanimous to approve.

**Treasurer's Report:** Alison Vincent reported that the Valley Bank beginning checking account balance as of October 31, 2010 was \$20,771.93. Total income for the month totaled \$5,501.70. Total expenses for the month totaled \$5,268.22. Income less expenses totaled \$233.48. This brings the current checking account balance as of November 30, 2010 to \$21,005.41. Valley Bank Savings account increased slightly due to two interest deposits. The current Savings account balance as of December 10, 2010 is \$9,957.13. The beginning checking account balance at Adams Bank & Trust as of October 29, 2010 was \$11,271.84. Total deposits were \$24,425.00. Total bingo expenses were \$14,010.48. Total miscellaneous expenses, which covered the deposit for Fun Services to reserve the inflatables for After-Prom, were \$706.25. This brings the current checking account balance as of November 30, 2010 to \$20,979.61. Grand Total cash assets come to \$51,942.15. Pam Johnson also sent an e-mail letting us know that the Booster Club's 990 Form was filed timely with the IRS. She will give a copy to Alison. We have also been certified as a valid Colorado Charitable Organization in Good Standing.

Marty Duey brought up the prospect of setting up a sub-account for After Prom donations. Alison will check with Pam Johnson on how to handle designated sponsorship pull-outs.

Becky Champlin made a motion to approve the treasurer's report as given. Marty Duey seconded. Vote was unanimous to approve.

**Bingo Report:** Anne Wellman reported a profit of \$17,197.00 so far for the 4<sup>th</sup> quarter, with 2 weeks still remaining. After today's deposit, the checking account has a balance of \$22,524.00. There were payouts to Fun Services for \$706.25 to reserve inflatables for After-Prom and to Colorado Casino Company for \$235.00 to reserve casino equipment. Remaining balance in the bingo checking account is \$5,453.75. Bingo is averaging 158 players per session. Spending is averaging \$47.81 per player. There will be two sessions held on Saturday, December 18<sup>th</sup>, to finish up the year. Music Foundation will cover the first session and Boy's Basketball will cover the second session, due to them missing their session on Christmas. Anne looking into beginning a progressive bingo of some kind. If it's capped at \$1,199.00 to players, there are no taxes for this amount. Anything \$500.00 or under can be paid out in cash and remaining \$699.00 would be paid out in check. They will give it a try the first Saturday in January. Also, Anne reported that

the 2011 Games License has been received and is posted for the January, 2011 season to begin.

**Sponsorship Program:** Marty Duey reported on wanting to form a Fundraising Committee. He will be sending out a proposal covering what is needed for set-up and explaining the different responsibilities of committee members. (See attached e-mail.) Amy Schiers made a motion to approve the formation of the Fundraising Committee. Becky Champlin seconded. Vote was approved unanimously.

Marty also requested approval of an additional \$500.00 to help cover the cost of additional sponsorship banners. \$1,000.00 had already been approved, bringing the new total to \$1,500.00. This would cover 16 current sponsors at \$90.00 a piece. Amy Schiers made a motion to approve additional funds. Becky Champlin seconded the motion. Vote passed unanimously.

**FHS Booster Club Website:** Stephanie and Garrett Bragalone gave an update on the status of the Booster Club website. They reported that it is almost ready to launch and will be a great “one-stop shopping” place for people to get information about the Booster Club. Sections to be included are:

- About Us (completed)
  - Board Members (completed)
    - Meetings (need minutes to post, will post Word into PDF for web)
    - Membership (Needs information, board will provide that info.)
    - Grant Request (Can be an online form, but talk about just posting the application will work, need application)
  - Scholarships (Need information, board will provide)
  - Volunteer Schedule (Allows people to book against scheduled events for volunteer work. Board says they are not there, but could use it as just a reference guide and not the functionality. Could be used for future, do not take down.)
  - Warrior Gear (Image provided, page complete, question on how Walgreen's stuff works, remove Walgreen information for now)
  - Sponsors Page (Working closely with Marty on Sponsorship page)
- Other Topics:**
- Marty Duey's Facebook page is gaining traction. FHS Booster site has crosslinks and news feeds from Facebook. Marty would like to launch the FHS Booster site soon as he is using it as a marketing tool for sponsors.
  - FHS Booster e-mails – Can create aliases or mailboxes. Board asked for mailboxes, Garrett to create.
  - Board members have a thumb drive of information to sort through. They will provide any relevant information to Garrett or Stephanie.

**Group Pay-Out Procedural Change:** There will be a procedural change on how payouts from the Booster Club to organized groups will be made. Retro-active back to the beginning of this school year, the Booster Club will give \$3.00 per student participating in that Booster Club sanctioned organized group to help cover costs of running their program. In the past, Booster Club paid \$7.00 to members whose parents joined the Booster Club and \$3.00 to all other members. Amy Schiers made the motion to approve. Tami Charlton seconded the motion. Vote was unanimous for approval.

**Next meeting will be January 10<sup>th</sup> at 7 PM.**

**Meeting adjourned at 7:00 PM.**