

Frederick High School Booster Club Meeting Minutes

October 1, 2012

Meeting called to order at 7:02 PM

PEOPLE IN ATTENDANCE:

FHS Booster Board:

- Lisa Harrison – President
- Alison Vincent – Treasurer
- Erin McCarty – Secretary

Pete Vargas, Becky Champlin, Amy Schiers, Rob Whitney, Pat Zietz, Austin Zietz, Anne Moran, Staci Knepp

MINUTES FROM 9/10/2012:

Lisa Harrison motioned to approve; Alison Vincent seconded the motion; all were in favor

TREASURER'S REPORT:

The Treasurer's Report was detailed as follows:

Valley Bank Checking beginning balance 8/30/2012	5,943.37
Income	6,506.12
Expenses	8,529.16
Current Checking Balance of 9/30/12	3,920.33
Valley Bank money market beginning balance 8/31/2012	9,982.31
Income	1.12
Ending Valley Bank money market balance 8/31/2012	9,983.43
Adams Bank & Trust checking beginning balance 8/31/2012	17,333.50
Income	0
Expenses	0
Ending Balance Adams Bank & Trust checking 6/30/2012	17,333.50
GRAND TOTAL FBC CASH ASSETS AS OF 6/30/2012	31,237.26

Erin McCarty moved to approve; Lisa Harrison seconded the motion; all were in favor

BINGO:

Shannon Longan is out of town on business, no bingo report this month. However, the number of players are increasing.

NEW BUSINESS:

New Grant Request Policy

Summary of the new requests:

- Requests will only be considered twice per year, November and March. 50% of the annual grant request budget will be dispersed at each meeting
- Grant requests will not exceed \$750
- All grantees must wait 24 months after receiving funding to reapply
- Deadlines are November 1 – decision date November 15
- March 1 – decision date March 15
- Booster money is not intended to replace money funded by district
- Money for uniforms will only be awarded if the uniforms stay within the program
- Supporting documentation of costs should be included with the request
- A representative from club or sport may be present at board meeting and will be given ten minutes to speak
- The request will be granted if the majority of the board votes in favor of the request
- If the grant is awarded, the Booster Club must be recognized on all written material pertaining to the funding item

The guidelines and form may be found on the FHS Booster Club website at:

<http://www.fhsbooster.com/grant-request>

General Discussion:

Lisa Harrison: we (the Board and Pat Zietz) looked at other schools and structured our policy around the common characteristics found throughout the district. Pat Zietz will be the Chair for the Grant Request Board and Lisa will serve as a tie breaker. Any Booster Club member who would like to sit on the Grant Request Board should contact Lisa at: president@fhsbooster.com or the general Booster “contact us” mail box: <http://www.fhsbooster.com/contact>. We will set up an email for Pat specifically for the Grant Request Board. Rob Whitney would like to sit on the board.

Rob Whitney: questioned the limit and if that limit will change if funding increases or if there are no awards requested.

Amy Schiers: Will the grant amount change from year to year?

Alison Vincent: if the money isn't used in the first request period that money will roll over into the next requesting period. This school year the grant budget has been set at \$3,000. This figure was set lower than in years present due to the expenses of moving to a new school.

Rob Whitney inquired about the remaining \$1,000 from Larry Frank's request for Boy's Basketball.

While the Board would love to award the remaining money it was agreed by all four members that it would not be fair to the other groups if Boys Basketball ate up the majority of the annual budget. It was

again explained that the grant budget is lower than previous years due to the costs of setting up new concessions stands.

Discussions continued about the equity of years past with money given to the football team and other clubs compared to the amount the board is awarding in the 2012/2013 school year. It was also discussed that money has not been awarded to any girls' teams in recent past. Becky Champlin pointed out that there hasn't been one request made by girls' teams.

It was generally agreed that it is unfortunate that the grant budget is limited to 3K this school year. It was again explained that the new school has brought about expenses that the Board has not had to account for in years past. This is a new Board (two new members: Erin McCarty secretary and Lisa Harrison President) and we are working through these issues. Rob Whitney inquired how one becomes a Board member.

The elections are held in April, this last April, only four people volunteered for the four open seats. We are hoping that this coming year more Booster Club members will take an interest on sitting on the Board for the 2013/2014 school year.

Rob Whitney continued the discussion concerning the costs of concessions set up. Rob offered to donate a sink which he emailed Lisa Harrison about. The Board thought he was referring to a sink that he thought he could borrow, not a sink that we could actually install and keep (see minutes from 8.13.12). This was a miscommunication and an apology was offered.

Alison Motioned that the grant request be approved; Becky Champlin seconded motion; all were in favor (Shannon Longan's vote was recognized as in favor via email prior to meeting)

After Prom

Amy Schiers has generously offered to chair the After Prom committee for one more year, this year another volunteer(s) needs to be trained how to run after prom as Amy will only be heading this committee for one more year. We are grateful that she is willing to take on this enormous project and train other Booster Club members on to efficiently run this crucial committee.

The location

It was discussed if we would like to have the event at the Carbon Valley Recreation Center or the new school. Mr. Vargas pointed out that if we have the event at the school more help will be required. Horizon High School, as an example, holds their after prom at the school. They also spend in the neighborhood of 30K on the event. Perhaps we could strive to have the event at the school once budgets increase and we have more volunteers, but this year the event should stay at the CVRC.

Both Erin McCarty and Alison Vincent would like to see the event held at the new school but understand the challenges that this change would take.

Erin McCarty motioned that After Prom stays at the CVRC; Alison Vincent seconded motion; all were in favor.

Committees:

Erin and Julie have agreed to sit on the fundraising committee asking for funds from local businesses. Amy requested that the money and donations be given to herself and Alison (cash donations) as soon as they are given.

Theme and Activities

The theme this year needs to be something easy and inexpensive to pull off.

- Casino Room (this is set and done)
- Photo Booth (Alison has a great contact)
- Inflatables
- Tattoo
- Balloon
- DJ
- Prizes

First meeting will be held in January. Anybody interested in volunteering for this great event should contact the Booster Club at: <http://www.fhsbooster.com/contact>

Banners and Corporate Sponsorships

The Record Board inside the gym has been purchased and the goal is for it to be up and running by basketball season.

Rob Whitney: asked about the area for banners and how the corporate sponsorships are working. Can local businesses purchase the banners directly from the coaches or does that need to go through the Booster Club?

A discussion ensued about the nature of the Booster Club and how corporate sponsorships are going to work this year. In the recent past Marty Duey has been in charge of corporate sponsorships and has done a terrific job. He has averaged between \$2,700 and \$3,500 a year. However, he has not responded to emails from Lisa Harrison concerning the matter. We do not know if he would like to continue to chair this committee or if someone else should take it over.

At the meeting on 8.13.12 both Rob Whitney and Erin McCarty both volunteered to help with this endeavor. Both members have agreed that they would still be willing to take the corporate sponsorship piece over. Rob voiced his concern about the lag in fundraising efforts. He knows of several businesses that were willing to donate funds but are no longer interested at this time due to the late date in the school year. Rob. This sparked the discussion of urgency of fundraising efforts.

Erin McCarty offered that in order to move forward with corporate sponsorships the role of the Booster Club needs to be clearly defined. If businesses are able to purchase banners directly from each individual team what will stop a team from forming their own Club and thus eliminating the need for a Booster Club who supports all athletics and non-athletic clubs such as the music foundation. Also there needs to be a clear distinction between the Booster Club and the Educational Foundation.

Rob Whitney, Pete Vargas and other members present questioned the ability of the Booster Club to single handedly raise corporate sponsorship dollars and sell banners. If a business would like to donate directly to a specific team then why shouldn't that business have that option? Why should the Booster Club control all corporate donor funds?

The discussion continued with no real resolution thus the next the Booster Club meeting the question of corporate sponsorships will be the only agenda item.

Ice Machines or the Concessions Stands

Pete Vargas: voiced his concern about the two new ice machines. Two new machines were installed in both the outdoor and indoor concession stands. The cost of said machines was \$2,000 and came out of his general budget which should not have happened. Mike Schiers had stated in our last Booster Club meeting that the district would donate an ice machine from the old school (see minutes from 9.10.12). While Mike was not present at the meeting, Amy Schiers agreed that the cost of the new machines should not have come out of Mr. Vargas' budget and would follow up with Mike on the issue.

Alison Vincent: also voiced concern about the new ice machines as they are too small to make a real impact on ice needed during football games especially. While the Booster Club is thankful to the district and Mike, we were under the impression that we would be getting one large ice machine from the old building.

Mr. Vargas and Alison would both like to see one nice large ice machine that the entire school could benefit from and perhaps keep one of the smaller ice machines. Amy will have Mike look into what happened and where the confusion came from.

General Discussion

Further discussions about grants continued, Amy Schiers pointed out that past Boards have given the opportunity for all out that every club to request funds. While the football team was awarded a large grant, boys soccer and choir were also awarded funds. The discussion continued about the costs of the new school verses the annual budget in an established school.

Program fees were discussed, each team has provided their own official program while the Booster Club has printed single paged game programs with Booster Donor list.

Booster Club and the Educational foundation need to be clearly defined.

Next meeting Corporate Sponsorship will be the only focus of the meeting.

Next Meeting: November 5th Frederick High School Library

Officer Work Session October 22nd

Meeting was adjourned at 8:33

