

Frederick High School Booster Club

Meeting Minutes

January 6, 2013

January Regular Membership Meeting - called to order, 7:00 pm.

PEOPLE IN ATTENDANCE:

Jen Burgener	Christina Clark	Denise Erickson
Mishell Green	LeAnn Hudson	Trent John
Staci Knepp	Erin McCarty	Callico Neu
Tanise Neu	Anne Moran	Alison Vincent
Anne Wellman	Michelle Whitney	Pete Vargas

PRESIDENT'S ITEMS:

Appointment of Alison Vincent as the interim Secretary of the FHS Booster Club was announced.

SECRETARY'S REPORT

Secretary Alison Vincent outlined the new format for membership check-in and voting procedures at regular membership meetings. Those procedures have been written in a formal outline, which will be attached to these minutes, and will be posted on the FBC website. All those present were permitted to ask questions in order to better understand the new procedures.

All attendees were verified to have membership registration forms on file for the current year. Any in attendance who did not have forms on file were asked to fill out new membership forms. All attendees who had gained voting rights were given pink voting cards.

The minutes from the December regular membership meeting were taken by President Trent John and were very brief. The minutes were view by all in attendance.

A committee folder was provided to the Chairperson of the After Prom Committee. Instructions on committee procedures regarding meeting minutes and attendance were given.

Motion to accept minutes:	Staci Knepp
Seconded:	Michelle Whitney
Vote:	All in favor

TREASURER'S REPORT:

The Treasurer's Report was not available as Treasurer Kristina Morganti was out of town. Kristina has given President Trent John her monthly report but he forgot the report at home prior to the meeting.

The December Treasurer's report was later given to Secretary Alison Vincent and is as follows:

Valley Bank Checking beginning balance 12/01/2013	\$ 4,528.64
Income	2,931.95
Expenses	<u>3,267.93</u>
Ending Valley Bank checking balance 12/31/2013	\$ 4,192.66

Note -There are numerous outstanding checks for payments that were issued during December, 2013. The exact amount was unavailable but was estimated to be approximately \$2,000.

Valley Bank Money Market beginning balance 12/01/2013	\$ 7,478.32
Income	1.27
Expenses	<u>-0-</u>
Ending Valley Bank Money Market balance 12/31/2013	\$ 7,479.59

Adams Bank & Trust Checking beginning balance 12/01/2013	\$ 19,350.10
Income	21,021.25
Expenses	<u>16,561.50</u>
Ending Balance Adams Bank & Trust Checking 12/31/2013	\$ 23,809.85

GRAND TOTAL FBC CASH ASSETS AS OF 3/31/2012 \$ 35,482.10

Motion to accept the December Treasurer's Report will be conducted at the February Regular Membership Meeting

VICE PRESIDENT'S ITEMS:

Concessions - Nothing to report this month.

Bingo - Anne Wellman reported that the 4th Quarter closed as of December 31, 2013. Financial detail is as follows:

4 th Quarter 2013 proceeds	\$ 17,295.91
Less Booster Club 5%	<u>\$ 865.00</u>

Available to donate \$ 16,430.91

Anne recommended the following donations:

FHS Baseball	\$3,522.00	ck 2309
FHS Music Foundation	\$1,174.00	ck 2308
FHS Dance Team	\$3,522.00	ck 2311 & 2312
FHS Cheer Squad	\$3,522.00	ck 2313
FHS Girls Basketball	\$3,522.00	ck 2310
FHS Booster Club (club session)	\$1,174.00	retained in Bingo ck account

Motion to make group donations:	Anne Wellman
Seconded:	Callico Neu
Vote:	All in favor

Checks were distributed per the above motion. A portion of the Dance Team's proceeds (\$273.22) was written to parent Alison Vincent for reimbursement for expenses incurred by the team during the December State Spirit Championship. All other checks were written to the groups.

It was discussed that the new Bingo format was going well and that profits for the 4th quarter were excellent. The informational meeting for the 2014/2015 Bingo year was scheduled for the following Monday, January 13, 7pm, in the FHS commons area. An email will be sent by Secretary Alison Vincent to the high school for distribution to All@FHS through Mary Goldsberry.

NEW BUSINESS:

The only new business listed on this evening's agenda was the review and eventual vote for the new club bylaws. In-depth discussion was had by all in attendance in an effort to locate all important portions of the new bylaws. Corrections are as follows:

1. Section 5.03 – Dues: was corrected to reflect current amounts.
2. Section 3.01 – Articles of Organization: was corrected to include Articles of Incorporation.
3. Section 12.04 – Concessions: additional category E. was added to accommodate additional concession opportunities that may arise from time to time.

Member Denise Erickson requested that the bylaw vote should be tabled to the next meeting so that time would be available for bylaw review. Secretary Alison Vincent stated that the draft bylaws had been posted on the website for 1 week and an email had been sent to all current active members informing them of such posting.

Motion to table bylaws until February meeting: Denise Erickson
Seconded: Michelle Whitney
Vote: In Favor: 4 Opposed: 8

Member Denise Erickson requested that Section 16.02 – Interactions of the Club – should be changed to Parliament and should include Roberts Rules of Order. A lengthy discussion was conducted and it was not proven that this is a legal requirement. It was also discussed that the length and depth of Roberts Rules of Order are very complex. The Officers of the Board stated that they were not comfortable committing to adhere to any document of this nature, and it would be unpractical to expect a volunteer who has no legal education to read this document.

Motion to add Roberts Rules of Order to the new bylaws: Denise Erickson
Seconded: Leann Hudson
Vote: In Favor: 4 Opposed: 7

Motion to accept the new bylaws with the above corrections: Alison Vincent
Seconded: Callico Neu
Vote: All In Favor

AFTER PROM UPDATE:

Committee Chairperson stated that things were moving along quickly but seem to be going well.

There was an upcoming fundraiser discussion – ARC Donation Truck – that will be conducted the weekend of January 18 & 19. Nice, color flyers were available to anyone able to distribute within the Tri-Town area. Additional flyers will be available to many during the next few days as more are printed. The flyers will be sent electronically and in paper form to all local elementary schools and possibly in the grocery stores.

There was a lengthy discussion about the necessity to get approval from the SVVSD Risk Management Department before any deposit checks are written for After Prom activities. The Board of Officers expressed their concern about having laser tag within the school building and the current policy of the school district in relation to weapons and guns. It was agreed that the committee would be pro-active in their discussions with Risk Management to make sure and not place the Club in a position of liability.

The committee requested a deposit check for multiple items, however, since Treasurer Kristina Morganti was not in attendance, that would be a matter that would be followed up on in a couple of days. The hypnotist is the most important of these deposits as he is not confirmed for

the event until a deposit is placed. Alison Vincent will try to give the committee a specific dollar amount that has been earmarked for the event as soon as she is able to look through the financial documents of the club when the treasurer returns from her trip.

NEXT REGULAR MEMBERSHIP MEETING:

Location – FHS Commons Area

Monday, February 3, 2014

7pm

ADJOURNMENT:

Motion to adjourn the meeting at 8:56 pm:

Seconded:

Vote:

Trent John

Leann Hudson

All in favor